



## **Required Event Information**

As revised by the Central Committee on March 13, 2005.

When completing event information, remember to send:

1. Send Flyer to Louise Reasoner for event/winged-wheel logo approval.  
NOTE: Chairman, Vice-Chairman, Secretary or Treasurer must approve use of the Winged Wheel Logo, before submission to Events Coordinator (Louise Reasoner).  
Note: This can be done in one step by submitting flyers to Louise.
2. Event Sanction Application.
3. Fee for insurance to cover event, submitted with a 101 Form. **(Rates effective for ALL events occurring on or after April 01, 2005. Taxes included in all rates listed.)**
  - a. Standard insurance per event (no limit on length of event): \$85.00
  - b. For EACH Additional Insured party (i.e. Property owner or business owner where event is held, beer vendors, etc.): \$60.00
  - c. Increase liability coverage to one million dollars, add additional: \$90.00 (Suggested for larger events, and some cities now require this for Toy Runs and city-wide events.)
4. Flyer, 101 Form and check for payment of advertising fee to Freedom Press Editor for publication, AFTER approval and insurance has been secured. Flyer will not be published without meeting this requirement. The Events Coordinator will all pass on the approved flyers and event information to the Webmaster, to be added to the Events page on FORR.net.
5. Completed Waiver Release forms (Regular & Minor), and Incident/Injury Reports must be sent to Louise Reasoner or Bob Hawkins after the event, immediately following the event, or risk losing voting privileges of the Local or District for failing to do so.

Tip: To add the ® bug to your Flyer or Document, hold down the Alt key & type 0174, then release the Alt key.

Locals that might not have the money to insure their events should apply to the State for a loan for the event as is provided in the bylaws, or work with other Locals to have District events to spread the cost around.

Any questions concerning Events or Insurance matters contact:

FORR, Inc. – Louise Reasoner  
9573 Hwy. 65, Chillicothe, MO 64601-3653  
(660) 646-4197 Voice/Fax  
E-mail: [events@forr.net](mailto:events@forr.net)



# EVENT SANCTION APPLICATION

Local making application: \_\_\_\_\_ Name of Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Person filing application: \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Your E-mail Address: \_\_\_\_\_ Event Person's E-mail: \_\_\_\_\_

Person responsible for event: \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

This event is a fundraiser for: (circle one) \*Local only \* General Fund \* PAC/FORR® \* Rider's ed \* Other (if other, please explain) \_\_\_\_\_

Is the name 'Freedom of Road Riders®, Inc., to be used in advertising this event? (circle one) YES NO

Is the 'Wing Wheel' logo to be used in advertising this event? (circle one) YES NO

Will this be an AMA sanctioned event? (circle one) YES NO

This event will be (circle one) held or started at:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

This event will end at:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

List all co-sponsors: Use separate sheet if necessary.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

List those to be Additional Insured: Use separate sheet if necessary.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Is the above the Property Owner? YES \_\_\_\_\_ NO \_\_\_\_\_

Does the Local have proper release forms? (FORR® or AMA only) (circle) YES \_\_\_\_\_ NO \_\_\_\_\_

Type of event: (circle all that apply) Party/Dance Political Function Poker Run M/C Rodeo/Field Meet

M/C Show Children's games Dirt/Drag races Other (explain): \_\_\_\_\_

Will any type of alcohol be served during the event? YES \_\_\_\_\_ NO \_\_\_\_\_

By whom? Name: \_\_\_\_\_ Do they have all required licenses? YES \_\_\_\_\_ NO \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Are they the Property Owner: YES \_\_\_\_\_ NO \_\_\_\_\_

Complete form and return to: FORR, Inc. - Louise Reasoner, 9573 Hwy. 65, Chillicothe, MO 64601-3653

OFFICE USE ONLY

Approved / Not Approved (circle one)

Authorized Signature - Date



## **MINOR RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT**

I/We, hereby release, and agree to hold harmless Freedom of Road Riders®, Inc. of Missouri, the promoters, the owners and lessees of the premises, the participants, and the officers, directors, officials, representatives, agents and employees of all of them, of and from all liability, loss, claims, damages, and demands that may accrue from any loss, damage, or injury (including death) to my minor child/ward or his/her property, in any way resulting from, or arising in connection with this event, and whether arising while engaged in competition, in practice, in preparation, or in observation of these activities and/or events, or while upon, entering or departing from said premises, or from any cause whatsoever, to include acts of negligence or the negligent conduct of any releasee or any other individual or entity, or arising out of any dangerous or defective condition in property. I know the risk and danger to said minor and his/her property while upon said premises or while participating in these events, and as the minor's parent/guardian, and I hereby assume all risk for any loss, damage or injury (including death) to said minor and his/ her property from any cause whatsoever, said causes to include negligence.

I/We, hereby release, and agree to hold harmless, and indemnify Freedom of Road Riders®, Inc., of Missouri, and all above noted persons and/or entities from any damage, liability, loss, claim or any demand whatsoever arising from and/or in connection with said minor's name being used or from any photograph taken of him/her during this event that is used in any publication, magazine, literature or newspaper.

I/We, will inform and instruct the said minor participant that upon entering the premises the minor must continuously thereafter inspect any area and all portions thereof which the minor enters and with which he/she comes in contact and I/We further warrant that the minor's entry upon the premises and his/her participation, if any, in the event constitutes an acknowledgment that he/she, (the minor), has inspected the premises of the activity and that he/she and we find and accept the same as being safe and reasonably suited for the purposes of his/her use, and he/she/we further agree and warrant that if, at any time, the minor is in or about restricted areas and if the minor feels anything is unsafe, he/she will immediately advise the officials of such and will leave the area immediately.

The undersigned adult parent/guardian expressly acknowledges that the activities of the event are potentially dangerous and involve a risk of serious injury and/or death and /or property damage.

The undersigned expressly acknowledge and agree that said minor will be under the constant supervision and control of the undersigned parent or legal guardian and further, that the parent or legal guardian agrees to be held completely accountable and liable for all acts or omissions committed by said minor, and for any consequences of said acts or omissions. Each of the undersigned parents or legal guardians for the minor participant agrees to indemnify and save and hold harmless the above-described "releasees" and each of them from any loss, liability, damage or cost they may incur due to the presence of or the activities of said minor at this event, to include the minor's competing, officiating, observing, or working for any purpose in any of the events, and whether or not such damage, loss, liability, or cost was contributed to in any way by the negligence of the releasees.

The undersigned parents or legal guardians have read and voluntarily signed this agreement and further agree that no oral representations, statements or inducements apart from the foregoing written agreement have been made.

\_\_\_\_\_  
Print Name of Parent or Guardian

\_\_\_\_\_  
Print Name of Participant / Minor

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address, including City State and Zip Code

\_\_\_\_\_  
Local # - If minor is a FORR® Member

\_\_\_\_\_  
Location of Event

\_\_\_\_\_  
Date(s) of Event

FORR® release forms should be signed by all participants/attendees, for all FORR® and local events. Completed forms should be mailed to FORR, Inc., % Louise Reasoner, 9573 Hwy. 65, Chillicothe, MO 64601-3653.





## **VENDOR APPLICATION AND AGREEMENT**

Date of application \_\_\_\_\_

Applicant/Vendor Name \_\_\_\_\_

Address (including City, State and Zip Code) \_\_\_\_\_

Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail \_\_\_\_\_

Booth Size \_\_\_\_\_ Primary products to be sold \_\_\_\_\_

Is electricity needed?      YES \_\_\_\_\_ NO \_\_\_\_\_ (Additional charge possible. Extension cords not provided).

**NOTE:** To make sure enough space is available, please send photo, description, or drawing of your booth as it sits. Food vendors and tattooists must have proof of insurance listing FORR®, Inc., as additional insured prior to admission at gate. All applications are subject to the approval of FORR®, Inc.

By signature below, vendor agrees to abide by the following conditions:

- Advance Payment is required for reserved spaces. (2 persons admitted per space)
- Vendors must stay until close of event/show.
- Bring your own tables and chairs.
- Electricity is provided. but we need to know in advance of your needs.
- Bring your own extension cords.
- Any posted rules for the event.
- Absolutely NO PETS Allowed.
- Return application and payment no later than \_\_\_\_\_, 2003.

Vendor Applicant Signature

Authorized Local/District Representative

\_\_\_\_\_

\_\_\_\_\_



**PROPERTY OWNER/LESSEE/MANAGER RELEASE AND WAIVER OF LIABILITY AND  
INDEMNITY AGREEMENT**

I/We, the owners/lessees/managers of the below-described premises, hereby agree to release, indemnify, and hold harmless Freedom of Road Riders ®, Inc., of Missouri, the officers, directors, officials, representatives, agents and employees of said organization from any and all claims for indemnification or contribution arising out of any loss, claim, and/or demand that may accrue as a result of any loss, damage, or injury (including death) to any person, property, or entity or in any way resulting from, or in connection with this event, whether or not arising out of negligence.

I/We, state that we do carry our own policy of liability insurance, in and of sufficient amounts, and currently enforce, to cover any damage, loss, claim or demand arising from any events held upon the below-described premises.

I/We, state that we do not wish to be, or need to be, included as an additional named insured on any policy of insurance carried by, provided by, or provided to Freedom of Road Riders ® Inc.

The undersigned owners, lessees, and/or managers have ready and voluntarily executed this release, waiver of liability, and indemnification agreement and further agree that no oral representations, statements, or inducements apart from the foregoing written agreement have been made.

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Print name of establishment, individual, or other entity

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Address/Location of Property, including City, State and Zip Code

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Print name of owner/lessee/manager

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Signature of owner/lessee/manager

Date

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Freedom of Road Riders ®, Inc., representative

Date

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